

SAFER PLYMOUTH PARTNERSHIP

Draft Minutes from Meeting held on Tuesday 6 September 2016



Present:	<p>Councillor Dave Downie, Cabinet Member for Safer and Stronger Communities Matt Garrett, Head of Housing Services, PCC Rob Sowden, Performance and Research Officer, PCC Katy Shorten, Strategic Commissioning Manager, PCC Danny Slay, Devon & Somerset Fire & Rescue Service Richard Wakley, Probation Service Chief Superintendent Andy Boulting, Devon and Cornwall Police (Chair) Lyn Gooding, Partnership and Commissioning Officer, OPCC (substitute for Jo Robison) Carol Massey, NEW Devon CCG, NHS (substitute for Nicola Jones) Velu Balasubramanian, Director of Commercial Services & Development, University of Plymouth Students' Union Heather Welch, Victim Support Lynn Young, Democratic Support Officer, PCC</p>
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Apologies:	<p>Fiona Scapens, Regeneration Manager, Housing Service, PCC Gary Wallace, Public Health Specialist, PCC Jo Robison, Criminal Justice, Partnerships & Commissioning Manager, OPCC Nicola Jones, NEW Devon CCG, NHS Rachel Carter, Commissioning Officer, PCC</p>
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The meeting started at 10.05 am and finished at 12.44 pm.

Note: At a future meeting, the partnership will consider the accuracy of these draft minutes so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

5	Welcome/introductions/apologies							
	The Chair welcomed all parties and asked everyone to introduce themselves. Apologies were noted as above.							
6	Minutes and actions from last meeting - held on Thursday 26 May 2016.							
	<p><u>Agreed</u> the minutes of the meeting held on 26 May 2016.</p> <p>With regard to outstanding actions –</p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 15%;">Minute</th> <th style="width: 55%;">Action</th> <th style="width: 30%;">Progress</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">3</td> <td>Gary Wallace agreed to send relevant information and ToR to SP for their consideration and also for Rob Sowden to continue as he progresses the new plan.</td> <td>Actioned by Rob Sowden</td> </tr> </tbody> </table>		Minute	Action	Progress	3	Gary Wallace agreed to send relevant information and ToR to SP for their consideration and also for Rob Sowden to continue as he progresses the new plan.	Actioned by Rob Sowden
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		3	Rob Sowden will meet with relevant board members to explore these options further and include the next iteration of the plan on a page and strategic assessment which will be considered at the next board meeting. Board members are requested to prioritise Rob's requirements in relation to this task.	Ongoing
		4	Rob Sowden will ask Police team working on the OLCP's re the timescales for the final version of the cyber, fraud and organised crime one and the provisional timescales for the others.	Actioned - Cyber fraud. Outstanding - final version of OLCP to be sent to members
		5	Jo Robison to present PCC crime plan to next meeting (including draft versions if ready).	To be actioned at this meeting by Matt Garrett
		5	Bronwyn Prosser, Jo Robinson, Katy Shorten and Craig McArdle (Assistant Director for Strategic Co-operative Commissioning) to meet including relevant partners and stakeholders to discuss current OPCC CSP grant spending plan.	To be actioned at this meeting by Katy Shorten
		Action - the Democratic Support Officer to produce an action log to monitor actions agreed at meetings.		
7		Agreement on governance structure		
		<p>Matt Garrett (Head of Housing Services, PCC) discussed the contents of the report – 'Safer Plymouth – links to the broader Plymouth Plan partnership structure – a proposed way forward – Sept 2016'.</p> <p>Following a discussion members were advised that –</p> <ul style="list-style-type: none"> • Matt Garrett had met with Jo Robison (OPCC) to discuss ways in which Safer Plymouth could be re-positioned in the city; • there was a certain degree of flexibility with which Safer Plymouth (SP) could be delivered, even though the existence of a Community Safety Partnership (CSP) was a statutory requirement; • in April 2016 a way forward was agreed for SP (focussing on a systems leadership approach); • the Plymouth Plan was the single strategic plan for the city and provided an opportunity to reform and rationalise the partnership landscape in order to respond to the policies set out for the city; • it was important to ensure that SP is embedded within the four System 		

	<p style="text-align: center;">Design Groups.</p> <p>The Chair advised members that the current membership and focus of the Health & Wellbeing Board was health-led, and the majority of the budget was spent on health issues. If SP became a sub-group of the Health & Wellbeing Board consideration would need to be given to requesting that the Chair of SP becomes a statutory member of the Board, which could ensure that the priorities of SP are addressed.</p> <p>Members <u>agreed</u> the four recommendations contained in the report as below –</p> <ol style="list-style-type: none"> 1 it is recommended that Safer Plymouth adopt the Plan on a Page format (example attached as Appendix Two); 2 it is recommended that Safer Plymouth agree to the development of a new Safer Plymouth Performance Framework format to monitor progress (Format suggested attached as Appendix Three); 3 that Safer Plymouth identifies three to four areas for focused detailed work each year, using the areas proposed for 2016/17 as examples for discussion; 4 if Safer Plymouth agrees the above recommendations, the proposed governance arrangements should be presented to the Health and Well Being Board for sign off on 20th October 2016.
8	<p>Safer Plymouth priorities</p>
	<p>Members recognised the need to focus the spotlight of partnership work and Safer Plymouth effort on a couple of areas each year, in order that that new emerging issues can be addressed, or to allow existing areas to be examined in detail on occasions.</p> <p>Matt Garrett (Head of Housing Services, PCC) advised members of the necessity to streamline the priorities for Safer Plymouth and focus on particular areas as detailed below –</p> <ul style="list-style-type: none"> • domestic abuse including sexual violence - sexual violence in particular is a growing area of crime when other areas of crime are falling and many (but not all) crimes of sexual violence are linked to domestic abuse. Domestic abuse crimes are also increasing; • hate crime - this is a growing issue and the diversity of Plymouth’s communities is increasing which could lead to increased crime if preventative action is not taken. There is a link between hate crime and high rates of violent crime without injury; • the emerging areas of threat, risk and harm, such as modern slavery, cyber-crime, the Prevent agenda and child sexual exploitation (CSE). <p>The draft ‘Plan on a Page’ summarised this focused approach for 2016-17.</p> <p>Focusing on two or three areas each year for targeted partnership working did not</p>

	<p>mean that other partnership work that is ongoing would cease. Other areas of work will still continue, however this approach will allow for detailed focused effort to make significant improvements in a few areas each year.</p> <p>The relationship between Safer Plymouth and the various sub-groups needed to be examined and more effective working relationships established to ensure the work of Safer Plymouth could progress.</p> <p>Action – Matt Garrett to amend the ‘Safer Plymouth – links to the broader Plymouth Plan partnership structure – a proposed way forward – Sept 2016’ paper in readiness for submission at Health & Wellbeing Board on 19 October 2016.</p> <p>Action – Councillor Downie to advise the Chair of any priorities that are local to Plymouth.</p>
9	Performance framework
	<p>Rob Sowden (Performance and Research Officer, PCC), discussed the proposed new Safer Plymouth performance framework.</p> <p>The proposed framework included –</p> <ul style="list-style-type: none"> • Outcomes from the Plymouth Plan (Victims and Offenders, Communities and Issues); • Areas to be monitored [from the Safer Plymouth Community Safety Strategic Assessment 2015/16]; • Performance Indicators (bi-annual for all indicators and quarterly if the area is one of the three or four focus areas); <p>Following a discussion amongst members, the following issues were raised –</p> <ul style="list-style-type: none"> • NHS England had new indicators relating to sexual abuse; • Victim Support no longer offered a specific project for victims of anti-social behaviour, although this could change in the near future pending the result of a bid for National Lottery funding for a three year project; • there was occasionally a discrepancy in crime data – a difference in the figures for the number of crimes that were reported and those that were supported; • it was important to ensure that up-to-date data was collected to ensure that the correct services were commissioned. <p>The Chair advised members that this framework was a work in progress and required more work.</p>
10	Finance update
	<p>Katy Shorten (Strategic Commissioning Manager, PCC), circulated a document detailing the funding for commissioned services linked to Safer Plymouth, which specified the funding from OPCC, NHS England and Plymouth City Council. Members were advised that this was the initial current situation and more funds could be forthcoming.</p>

	<p>The two services provided with the largest sums are Plymouth Domestic Abuse Service (PDAS) and the Drugs and Alcohol Contract. Other projects attracting smaller sums included Sexual Assault Therapeutic Services, CSE Coordination and the REACH Project. Several anti-social behaviour initiatives were also supported.</p> <p>Matt Garrett (Head of Housing Services, PCC) advised members that the OPCC did not have strict criteria for the spending of their money, but positive outcomes were required and needed to be evidenced – and these positive outcomes needed to be made known to the Health & Wellbeing Board.</p> <p>The Chair reminded members of the requirement both to be more proactive on the allocation of the funding and ensuring that the appropriate services were being commissioned.</p>
11	<p>Response to the OPCC plan from Safer Plymouth</p> <p>Matt Garrett (Head of Housing Services, PCC), advised members that Fiona Scapens (Regeneration Manager, Housing Services, PCC) was attending a meeting today to discuss the draft Police and Crime Plan. The feedback received so far from Safer Plymouth members had been positive. The deadline for any additional comments was 8 September.</p> <p>Members were reminded of the main priorities and highlights in the plan which included -</p> <ul style="list-style-type: none"> • Keeping People Safe • Finding better ways to link policing back to the local community • Providing support for prioritising people who are risk of harm • Focus on joint working • Focus on anti social behaviour <p>A set of robust and meaningful strategic indicators needed to be developed which could assist the OPCC to identify progress and also understand any gaps in the service and emerging problems over the four year period.</p> <p>Lyn Gooding (OPCC) reminded Matt Garrett that it was important to highlight that the response is a joint response from Safer Plymouth and Integrated Commissioning.</p> <p>The Chair reminded members that -</p> <ul style="list-style-type: none"> • it was important to focus on the three Safer Plymouth priorities of <i>Threat, Risk and Harm</i>; • due to the proposed formal link of Safer Plymouth to the Health and Wellbeing Board it was necessary to review the current ToRs; <p>Action - Matt Garrett to review the current ToRs for Safer Plymouth.</p>
12	<p>Dates of future meetings</p> <p>Members were advised that dates of future meetings would be circulated once</p>

		agreed.
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